

## **Team Leader Position Breakdown**

**Time commitment: (2-3 hours average weekly during school-year)**

### **Meetings/Trainings**

- Attend Team Leader monthly meetings
- Attend Alternative Break Training Workshop Weekend
- Meet biweekly with Student Program Director
- Meet monthly with Student Program Director and Staff Coordinator
- Attend all your alt breaks pre-program meetings and reorientation

### **Recruitment & Selection**

- Support with recruitment
- Interviews with your respective SPD

### **Program Management & Development**

- Support SPD with planning alternative break: primarily pre-program meetings, reflection, and risk management
- Support with facilitation of pre-program meetings and reflection. Team Leader potentially may lead a small group in reflection during alt break.

### **During Alternative Break**

- Assist in mitigating risks
- Support with participant needs, recognizing participants, and developing group culture
- Serve as situational lead of activities. Lead some icebreakers, lead some direct responsibilities (like oversee the group cooking, cleaning, or moving to an event).  
Based on program needs and discussion with Student Program Director)
  - If there are two vans during alternative break, the Team Leader will be the facilitation leader in the second van. Team Leaders will work to develop the group dynamics for the alt break.
- Lead small group social, service, reflection activity